

**Minutes of the**  
Special Meeting of the Board of Directors of the  
Truckee-Donner Recreation and Park District Financing Corporation  
December 10, 2009

The Annual meeting of the Board of Directors of the Truckee-Donner Recreation and Park District Finance Corporation was called to order by Chairman Murphy at the Truckee-Donner Community Center, 8924 Donner Pass Road, Truckee, CA, at 9:16 P.M.

**Roll Call –**

**Directors Present:** John Pruyn, Peter Werbel, Kevin Murphy, Marshall Lewis, Janet Brady

**Directors Absent:** None

**Others Present:** Steve Randall, General Manager; Sue Mitchell, District Clerk; Shaun Mitchell, Network Administrator; John Shaffer, Park Superintendent; and Krista Penney, Secretary.

Designation of Officers to reflect the current slate of Directors –

District Clerk Mitchell stated the Corporation Bylaws stipulate the Directors of the Corporation shall be the members of the Board of Directors of the Truckee-Donner Recreation and Park District. Each Director shall hold office for a term concurrent with such Director's term as a member of the Board of Directors of the Recreation District. Once we fill the vacancy on the District Board created by Director Lewis' resignation, the new Director will also serve on the Finance Corporation Board.

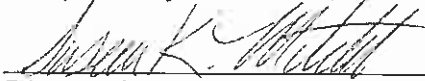
The Bylaws also stipulate that the President of the Corporation shall be the Chairman of the Board of Directors of the District; the Vice President of the Corporation shall be the Vice Chairman of the Board of Directors of the District; the Secretary/Treasurer of the Corporation shall be the Secretary of the Board of Directors of the District; and the General Manager of the Corporation shall be the General Manager of the District.

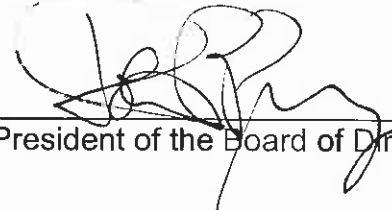
Director Werbel moved, seconded by Director Pruyn, to designate the new slate of officers elected to serve as Chairman, Vice-Chairman, and Secretary on the Truckee-Donner Recreation and Park District Board, to serve as officers on the Truckee-Donner Recreation and Park District Finance Corporation. Director Pruyn will serve as President, Director Werbel will serve as Vice President, and Director Murphy will serve as Secretary/Treasurer of the Finance Corporation. Motion passed unanimously.

Public comment – None.

**Adjournment** – The meeting was adjourned at 9:18 P.M.

Respectfully submitted,

  
\_\_\_\_\_  
District Clerk

  
\_\_\_\_\_  
President of the Board of Directors

  
\_\_\_\_\_  
Secretary of the Board of Directors

## Minutes of the

Regular Meeting of the Board of Directors of the  
Truckee-Donner Recreation and Park District

December 10, 2009

The meeting of the Board of Directors of the Truckee-Donner Recreation and Park District was called to order by Chairman Murphy at the Truckee-Donner Community Center, 10046 Church Street, at 6:00 P.M.

### **Roll Call –**

**Directors Present:** John Pruyn, Peter Werbel, Kevin Murphy, Marshall Lewis, Janet Brady.

**Directors Absent:** None.

**Others Present:** Steve Randall, General Manager; Sue Mitchell, District Clerk; Shaun Mitchell, Network Administrator; Dan O'Gorman, Recreation Superintendent; John Shaffer, Park Superintendent; Krista Penney, Administrative Assistant; Susan Duffey Smith, Teen Coordinator; Amanda Oberacker, Aquatic Coordinator; Terry Garcia, Hirschdale Resident; Chris Askin, Resident; Andy Otto, Resident; Pam Zimmer, Gaunt-Zimmer Design; Gayle Winston, Gaunt-Zimmer Design; Wally Auerbach, Auerbach Engineering; Matthew Setty, JBR Env. Cons.; Dan Ingalls, TAC; Pete Rivara, Hirschdale Resident; Duane and Diane Brunson, Hirschdale Resident; Dale Cox, Cox & Kromydas; Craig Threshie, ACCTT.

**Public Hearing** – To hear testimony and comment regarding the adoption of a mitigated negative declaration for the Tahoe-Pyramid Bikeway, Hirschdale to Stateline – Manager Randall stated we received public comment in e-mails and letters, all were in favor of passing.

Janet Phillips, Executive Director, Tahoe-Pyramid Bikeway, provided a pamphlet, displayed picture boards, and recapped the project. She stated:

We are using existing bike trails as much as possible. We are focused on a 13 mile section between Boca and Verdi.

In 2007, a study was done that looked at alignment options through the canyon. At that time, TDRPD agreed to work on the project. In 2008, TDRPD became the lead for CEQA. In 2009, a study was done on property ownership in the canyon. There is only one alignment that will work, mostly on Caltrans property, county roads, and utility land. The strategy is to reuse the old Lincoln Highway as much as possible. By creating an official path, people will not trespass as much. There would be signs directing people to the trail so they would not wander the residential area.

The benefits to residents are enhanced property values and enhanced reporting of fire in the area. It will provide Hirschdale residents access to the river across private property.

There are two grants pending, a state grant for \$350,000 and a federal stimulus grant for \$6.2 Million. The mitigated negative declaration has to be approved prior to receiving grant funds.

Chairman Murphy opened the public hearing at 6:22 P.M.

Public comment:

- A bike path through the park in Hirschdale will affect residents' way of life. People on bikes like to make their own path. That is a big concern. There is another route. There is an existing road bed down the river further that would require less maintenance and would provide a better view of the river.

In response, Ms. Phillips stated she is quite sure that road is on railroad property and that is a non-starter.

- There has been a lot of impact in the Hirschdale area. Residents are worried about the impact with the chosen route. It does not make sense to bring it to the main artery into Hirschdale. Cyclists would be coming down a road with cars, buses, etc. Hidden Road or an alternative route would be preferred. Recreation use is welcome, just not on the main artery.
- When the river was changed to fly fishing only, it impacted Hirschdale and put it on the map. There are other ways to go where people will not go through Hirschdale.
- The road from Hirschdale to the old junk yard has become a dog walking paradise. 20 to 30 bikes a day would generate a lot more trash.
- We need to balance recreational use in Hirschdale, but if Truckee grows people will flock there, and there will be too much impact through that route.
- The proposed trail is exciting. It is very pretty through the canyon commuting back and forth to Reno on a bike. There is very little traffic down Hirschdale Road.

Ms. Phillips stated we can veer off the river a little, but if there is no official path, people will go wherever they can find access to the river. If we provide an official mapped signed trail, most people will tend to go there. The hope is to reduce the amount of wandering around in that canyon.

Public comment was closed at 5:45 P.M.

### **New Business**

#### **6.1 Approval of Mitigated Negative Declaration for the Tahoe-Pyramid Bikeway, Hirschdale to Stateline –**

In response to Board questions/comments, Ms. Phillips stated:

There will be designated parking areas at Boca and Floriston.

Caltrans does not want to maintain the trail, it will probably fall to the Recreation District. An agreement between the District and CalTrans will need to be negotiated. We have volunteers who can pick up trash and whack weeds.

The alignment proposed tonight looks great but it crosses the Teel's property and they told us no. We can try to mark the trail elsewhere, but the county road is right there and people will use the county road.

The trail will be rated a Class 3 trail with bike route signs.

We have had no complaints regarding trash on the trail through Verdi. We have an adopt-a-trail program and they pick up trash. Bikers do not generate much trash. We did get one complaint about swearing; it was a real steep hill!

The trailhead would include a small parking area and a porta-potty bathroom at each freeway exit.

Public comment:

- Juniper/Iceland Road is a public road. There is no way to put up a gate to keep people out of private property.

Board comment:

- Bikers have as much right on a public road as automobiles.
- The county abandoned Juniper/Iceland Road and it became private. If that is the case, it could be gated. That might be a reasonable compromise.
- At Lake Geneva, back east, homeowners have to provide open access. You can walk the perimeter of the entire lake and no one has any trouble. The homeowners decorate the trail section on their property. They do not have trash problems. The trail could increase property value and maybe Hirschdale residents could embrace it and have fun with it. The Truckee River is here for all of us. Cyclists are the least invasive because they are seeking that life style.
- The grants are crucial and we don't have time to waste.
- Consider closing the bridge to vehicle traffic as an alternative and allow the trail to go through.

Chairman Murphy moved to approve the Mitigated Negative Declaration for the Tahoe-Pyramid Bikeway, Hirschdale to Stateline, seconded by Director Lewis. Motion carried unanimously and the Mitigated Negative Declaration was approved.

The Board thanked Ms. Phillips for her efforts on the trail. Ms. Phillips stated she would report back on the proposed alternate route. Chairman Murphy directed Manager Randall to find out whether that portion of the road is now private.

**Public Input** – None.

### **Unfinished Business**

#### **5.3 Update on existing community center as a performing arts center -**

a) RFP for design services – John Lind, VenueTech, joined the meeting via speaker phone.

Mr. Lind stated a Request for Qualifications would give you proposals based on experience and you could then develop a short list to request formal price proposals. The other option is to change it to a Request for Proposals for the design phase of the project, a conceptual design with renderings, or a site plan. The Board was in consensus to move in the direction with an RFP. Mr. Lind stated it is fair to say we want a good sense of community in how it is designed. He will include a statement that the District reserves the right to negotiate and continue with the architect or go out for a new architect.

Board discussion:

- Scene shop and storage should be listed under the key list versus optional.
- We have a huge storage area upstairs. The more storage we add, the less set, sound, and stage area we will have.
- There is the possibility of using the old portion of the building if the architect determines there is not enough room in the 5,000 square feet for the theater.

Chairman Murphy made a motion to go out for an RFP for design services for the performing arts center at the old community center, and have them out before the next Board meeting, seconded by Director Werbel. Motion passed unanimously.

Chairman Murphy reviewed the VenueTech contract and timelines with Mr. Lind. Chairman Murphy stated we need a champion to lead things. We had a huge opportunity at the grand opening for the new community center and there was no display about the downtown facility. Mr. Lind stated he would put together a display if the District could get him local pictures. He stated he would have financial projections and an updated business plan by the February Board meeting.

5.4 Update on renderings and pool schematic design – Amanda Conk, Aquatics Coordinator, stated she will get the aquatics video on U-Tube and on the website.

### **New Business**

6.2 Resolution #09-214, Resolution Accepting the Nine Tools of Civility – Phoebe Bell stated the goal of this campaign is to develop a culture of civility in public meetings. Their goal is to get the major public entities and 1,000 people to adopt the resolution. We want to make good decisions as a community and make it safe to disagree and have strong opinions. Director Pruyn moved to approve Resolution 09-214, seconded by Director Lewis. Ayes: Pruyn, Werbel, Murphy, Lewis, and Brady. Resolution 09-214 was adopted.

6.4 Creation of an Art Commission Citizen Advisory Art Committee – Manager Randall stated one of the things we want to accomplish is to get art in public places. We need to develop a committee to review the artwork and determine the parameters. Craig Threshie stated he is on the Board of ACCTT and he will make a personal commitment to work on this committee. ACCTT is working to bring art to our public venues. There are lots of bylaws available to put this together. Director Werbel moved to approve the formation of a public committee of the citizens of the community, seconded by Director Brady. Motion passed unanimously.

### **Old Business**

5.5 Update and discussion regarding potential for a bond measure for an aquatic center and/or other facilities in April 2011 – Amanda Conk, Aquatics Coordinator, stated everyone who saw the video and display at the grand opening were very excited. The feedback was awesome. She stated the school district is going to go out for a special tax March of 2011.

Board discussion:

- We could be looking at November 2010 for a bond measure because of the school district.
- Most second homeowners don't vote here, that could be an advantage in a general election.

- Tahoe Forest Hospital has sports and medicine scattered around and warm water therapy is missing. They are paying to rent outside facilities. It is not inconceivable they could take some of their bond money to help build our facility. They will agendize the concept of partnering with TDRPD at their January meeting.

5.1 New Community Center (Community Recreation Center) update – Manager Randall stated we had 3,000 to 3,500 people at the grand opening. That is one third of our population.

5.2 Discussion of future phases of the master plan – Chairman Murphy stated he was supposed to meet with Sierra College, but because of the weather that did not happen.

5.6 Update and discussion regarding request to Forest Service for possible facilities to be put in at the Glenshire Bridge Park – The Board was in consensus to send the draft letter provided in the Board packet to the Forest Service.

### **New Business**

6.3 Discussion regarding procedure for filling Board member vacancy (Director Lewis resigned effective December 10, his last Board meeting) – Manager Randall stated we have 60 days to make an appointment. The appointed director will serve until the next election in November 2010. We will put a notice in the paper and interview at the next Board meeting starting at 5:00 p.m. The Board was in consensus.

6.5 Election of Board officers for 2010 - Manager Randall opened nominations for the 2009 calendar year. Nominations were opened for the office of chairman. Director Lewis nominated Director Pruyn, seconded by Director Brady. Director Murphy nominated Director Werbel, seconded by Director Pruyn. Nominations were closed and motion carried unanimously for Director Pruyn as Chairman. Nominations were then opened for the office of Vice-Chairman. Director Lewis nominated Director Brady for Vice Chair, seconded by Director Werbel. Director Brady declined the nomination. Director Brady nominated Director Werbel for Vice-Chair, seconded by Director Murphy. Nominations were closed and motion carried unanimously for Director Werbel as Vice Chairman. Nominations were then opened for Secretary. Director Werbel nominated Director Murphy, seconded by Director Pruyn. Nominations were closed and motion carried unanimously for Director Murphy as Secretary.

**Special announcements** – None.

### **Consent Calendar**

8.1 Approval of the minutes of the Regular Board meeting of November 12, 2009.

8.2 Review the correspondence list for the month of November, 2009.

Director Werbel moved to approve the consent calendar, seconded by Director Werbel. Motion passed unanimously.

### **Financial Report** –

The financial report was reviewed and discussed.

### **Reports** –

General Manager – Manager Randall reported:

- a) Placer LAFCo – A meeting is scheduled with Nevada LAFCo to discuss Placer County mitigation fees.
- b) Prop 1A Securitization program – It is a done deal.
- c) Holiday Party – Scheduled for December 19 at the Glenshire Clubhouse.

Recreation Division – Amanda Conk, Aquatics Coordinator, stated we have hired new staff for the climbing wall and the track.

Park Division – Superintendent Shaffer reviewed his Park report. He stated the Regional Park lighting project is finished. Staff has been shutting down facilities and ice rink is up and running.

- a) Update regarding the West End beach Pavilion upgrade project – Nothing to report.

**Board Subcommittees**

- 11.1 Performing arts committee (Brady and Lewis) – Nothing to report.
- 11.2 West End Beach Pavilion upgrade project (Lewis and Pruyn) – Director Pruyn stated a couple things need to be taken care of and he will meet with Laura Mello.
- 11.3 Glenshire Bridge Park Project (Murphy and Pruyn) – Nothing to report.
- 11.4 Committee to pursue possibilities for a field house/ice rink facility (Murphy and Werbel) – Nothing to report.
- 11.5 Committee to begin process for potential April 2011 bond measure for an aquatic center and/or other facilities (Werbel and Brady) – Nothing more to report.

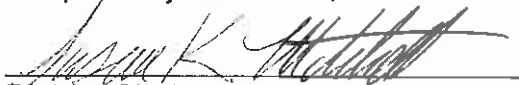
**Additional Matters of Interest to Board Members** – Director Werbel recommended all employees and Board members wear name tags.

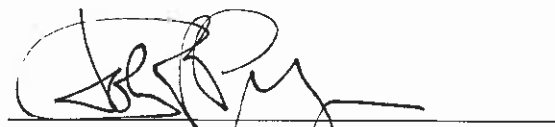
Director Werbel stated Tony Lashbrook, Town of Truckee, made a comment that this town needed something positive and the new community center is uplifting for Truckee.

The Board thanked Director Lewis for seven years of service on the Board and presented him with a plaque in honor of his service.

**Adjournment** – The meeting was adjourned to the annual Truckee-Donner Recreation and Park District Financing Corporation meeting at 9:16 P.M.

Respectfully submitted,

  
 District Clerk

  
 Chairman of the Board of Directors

  
 Secretary of the Board of Directors